

Approved by: Lori Fall

Date: 4-21-26



**Gladwin County District Library
Board of Trustees Regular Meeting
March 17th at 5:00 p.m.
BOARD MINUTES**

Those attending include: President John Rhode, Vice President Lori Fall, Secretary Barb Lyons, and Treasurer Bob Frei.

Trustees: Kelly Schaller.

Excused: Carolyn Hall, Becky Miller, and Madalyn Steyer.

Also attending: Director John Clexton, Assistant Director Laura Walters and Beaverton Branch Manager Terina Barta.

Public: Dorothy Erway.

A) Call to Order:

Meeting called to order at 5:00 p.m. by Rhode.

B) Pledge of Allegiance:

Pledge of Allegiance was recited and observed.

C) Approval of Agenda:

With a motion by Lyons to approve March 17th, 2026, agenda with the addition of New Business (b) Billings Township, supported by Fall. Motion carried with 5 ayes.

D) Approval of Minutes:

With a motion by Lyons to approve February 17th, 2026, minutes, supported by Fall. Motion carried with 5 ayes.

E) Reports:

- a. Genealogy- Director John Clexton reported. (Full report available on request)
- b. Friends of the Library- Director John Clexton reported. (Full report available on request)

F) Public Comments: None.

G) Approval to Pay Bills:

With a motion by Frei supported by Lyons to pay bills as follows:

Prepaid(s) bills in the amount of \$30,314.76

Payroll(s) in the amount of \$20,327.18

Unpaid in the amount of \$ 22,821.75.

With a total amount of bills to be paid: \$73,562.69.

Motion carried with 5 ayes.

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H) Activity Reports as Follows:

- a. Circulation Report- Director Clextan reported. (Full report available upon request)
- b. Director's Report - Director Clextan reported. (Full reports available upon request)

I) Committee Reports as Follows:

a. **Personnel:** None

b. **Finance:** Frei reported the checking account is opened at Members First Credit Union and all deposits will be made using that account. By June, all payments and deposits should be switched over from Huntington and by July 99% of the remaining money should be moved to MFCU.

c. **Building:** Frei reported that the library is required to pay for the single audit. If the Library were to pay \$5,000 on the principal, it would save money and not require paying for the single audit. The board agreed to bring a resolution to the April board meeting agreeing to make the \$5,000 payment.

Committee also discussed the BAC Lease.

d. **Permanent Collection Review:** None

J) Communication: None

K) Old Business:

a. BAC Lease/BAC Memo of Understanding

The board agreed to 3.2 of the Lease agreement, upon request the BAC shall provide the federal form 990. Dorothy Erway questioned as to why that had to be in the lease agreement and the reasoning is to provide a copy to the auditor if asked.

Section 3.3 of the lease agreement will have the BAC adding the library as additional insured. Dorothy will talk to the BAC insurance agent and if all parties agree, there will be a special board meeting on Friday, March 20th at 4:00 p.m.

b. Credit Union Update -see committee reports above.

L) New Business:

a. Acceptance of Annual Audit Report

With a motion by Frei to accept the Annual Audit Report, supported by Lyons. Motion carried 5-0.

b. Billings Township

Trustee Schaller reported hearing that Billings Township wanted to create their own library and "succeed from the union" per say. That started with questions of funding and how distribution of penal fines was managed. Director Clextan is going to inquire about the breakdown of those funds.

M) Board Comments: None

N) Adjournment:

The meeting adjourned at 6:19 p.m.

Minutes Taken by Assistant Director, Laura Walters, and Branch Manager Terina Barta.