

Approved by: John Rhode
Date: 8-25-26



**Gladwin County District Library
Board of Trustees Regular Meeting
July 21st at 5:00 p.m.
BOARD MINUTES**

Those attending include: President John Rhode, Vice President Lori Fall, Secretary Barb Lyons, and Treasurer Bob Frei.

Trustees: Caroyln Hall, Becky Miller, Kelly Schaller, and Madalyn Steyer.

Also attending: Director John Clextan, Assistant Director Laura Walters, Branch Manager Terina Barta and Genealogy/Friends President Barb Curtindale.

Public: Jeff Csernyik, Debbie Rueter and VaLois Burns.

A) Call to Order:

Meeting called to order at 5:00 p.m. by Rhode.

B) Pledge of Allegiance:

Pledge of Allegiance was recited and observed.

C) Approval of Agenda:

With a motion by Lyons to approve July 21st, 2026, agenda, supported by Fall. Motion carried with 8 ayes.

D) Approval of Minutes:

With a motion by Frei to approve June 16th, 2026, minutes as presented, supported by Lyons. Motion carried with 8 ayes.

E) Reports:

- a. Genealogy-President Barb Curtindale reported. (Full report available on request)
- b. Friends of the Library-President Barb Curtindale reported. (Full report available on request)

F) Public Comments: None.

G) Approval to Pay Bills:

With a motion by Frei supported by Steyer to pay bills as follows:

Prepaid(s) bills in the amount of \$47,607.67

Payroll(s) in the amount of \$21,290.62

Unpaid in the amount of \$ 6,307.38

With a total amount of bills to be paid: \$74,935.67

Motion carried with 8 ayes.

H) Activity Reports as Follows:

- a. Circulation Report- Director Clextan reported. (Full report available upon request)

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b. Director's Report - Director Clextan reported. (Full reports available upon request)

I) Committee Reports as Follows:

- a. **Personnel:** Discussed best options for staff members while staying within the budget.
- b. **Finance:** Frei reported the possibility of moving the Williams Fund to the Community Foundation on recommendation from the Library of Michigan. The fees at Huntington Bank have increased and this move will cancel the fees and keep the money out of the annual budget.
- c. **Building:** Discussed agreements between Friends, Genealogy and the Arena. Board discussed increasing the Arena's yearly contribution to the Building Maintenance Fund due to the parking lot needing resurfaced, bathrooms renovated and the 2028 elevator update.
- d. **Permanent Collection Review:** None

J) Communication: None

K) Old Business:

- a. Credit Union update: Everything is working well, no concerns.
- b. Adoption of Behavioral Policy: Policy still needs a few adjustments and will be micro-dissected regarding the Library and Arena issues. It is more complicated because of owning the building.
- c. Adoption of Friends/Library Agreement to present to Friends for signing (2nd reading): Clextan presented the Agreement. Many items were reviewed, Frei moved to accept the agreement, supported by Fall. Motion carried 8-0. Clextan will present the agreement to the Friends President.

L) New Business:

- a. Budget and Finance Policy Packet (1st reading): Clextan discussed having an updated financial policy and had samples for the board to review. The financial committee will review and present a newer/updated policy to the board for approval.
- b. CCHG Agreement Adoption: Clextan presented the new shared patron agreement between the Clare, Coleman, Gladwin and Harrison libraries. This is a great opportunity for all library patrons in the shared communities.

M) Board Comments: Board discussed improvements regarding the Genealogy room. Any changes should be discussed with Clextan, presented to the building committee with the board having final approval of any removal or sale of furniture. The back storage room will be cleared for the Genealogy group to have access for removal of any items that belong to the Genealogy group.

N) Adjournment:

The meeting adjourned at 6:10 p.m.

Minutes Taken by Assistant Director, Laura Walters and Branch Manager Terina Barta.